

**Winding Creek Community Services Association, Inc.**  
**Application for Residential Construction**

Lot Number: \_\_\_\_\_ Type of Construction:      New                      Improvement

Date Submitted: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

**Impact and Construction Fee:** \$2,500.00

**Applicant Information**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Mobile / Telephone Number: \_\_\_\_\_

**General Contractor**

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Mobile / Telephone Number: \_\_\_\_\_

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Construction Document Check List

(Must be to scale)

- Site Plan @ 1" = 10' or 20'
- Floor Plan @ 1/4" = 1'
- Building Elevations @ 1/4" = 1'
- Landscape Plan @ 1" : 10' or 20'
- Material and Color Samples  
(Siding, Trim and Roofing)

Square Footage

(Heated and Air-conditioned Area)

Basement: \_\_\_\_\_ SF

First Floor: \_\_\_\_\_ SF

Second Floor: \_\_\_\_\_ SF

Total Area: \_\_\_\_\_ SF

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## **Application for Residential Construction**

### **Construction Acknowledgment and Agreement**

\_\_\_\_\_ property owner and \_\_\_\_\_ general contractor of the construction project acknowledges and agree that the improvements of the subject property are to be constructed in accordance with plans and specification as submitted on our behalf and as approved by the Winding Creek Architectural Committee.

Property Owner and Contractor (We) further acknowledge and agree that:

1. We have read and understand the Declaration of Covenants, Conditions and Restrictions of the Winding Creek Subdivision and the Rules and Regulations of the Winding Creek Subdivision and will adhere to the conditions and restrictions set forth therein.
2. We are responsible for completing the construction project as described by the plans and specifications within the following time limits:

Residence: Complete within one year of construction start date to receipt of "Certificate of Occupancy" issued by Brunswick County, NC. The penalty fee for non-compliance of this defined time limit is \$50.00 per day.

Landscaping: Complete within 180 days of receipt of "Certificate of Occupancy" issued by Brunswick County, NC. The penalty fee for non-compliance of this defined time limit is \$50.00 per day.

3. The construction site is to remain clean at all times. A job sign with construction permit is to be posted at the job site. A commercial dumpster is to be brought to the job site. A portable job toilet is to be brought to the job site.
4. The owner is responsible for the conduct and behavior of all parties performing services or delivering materials to the job site.
5. The Impact and Construction Fee of \$2,500 is reflective of a non-refundable \$500.00 fee for reasonable wear and tear, the balance of the \$2,500 impact fee is a refundable component contingent on the ACC deeming there is no damage to the WCCSA infrastructure associated with construction activities, nor a negative impact to the common areas and roads of Winding Creek. The owner is responsible for the cost of repair for any damages incurred by parties acting on their behalf in the improvements on their property. Upon completion of all construction work, including landscaping, the owner is to contact the Winding Creek Architectural Control Committee for their review and approval. The Owner shall also be responsible for any repairs for damages that exceed \$2,500.

Entered into and Agreed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Owner: \_\_\_\_\_

General Contractor: \_\_\_\_\_

WCCSA ACC Chair: \_\_\_\_\_ Date \_\_\_\_\_

### **WCCSA ACC Legal Auditability:**

**Scan signed document and forward to WCCSA President & WCCSA Secretary  
Secretary to forward to WCCSA Webmaster for archival record retention**